



DOUBLETREE®
HOTEL

AT THE ENTRANCE TO UNIVERSAL ORLANDO

HIGH SPEED INTERNET & TELECOMMUNICATIONS - 2006 ORDER FORM
5780 MAJOR BLVD. ORLANDO, FL 32819
PHONE 407-513-5900 FAX 407-345-2995

WWW.DOUBLETREEORLANDO.COM • MEETINGS@DOUBLETREEORLANDO.COM

Event Name _____ Convention Service Manager _____
Contact Name _____ Phone Number _____ Fax _____

Billing Information

Company Name _____

Address _____ City _____ State _____ Zip _____

Master Account/PO# _____ Amount of Deposit _____
Check # _____

Credit Card Type _____ CC# _____ Exp. Date _____

Name as it appears on CC _____ Signature _____

Service Information

Install Date _____ Install Time _____ AM/PM
Removal Date _____ Removal Time _____ AM/PM
Room Location _____ Boot # _____

Maps (phone locations marked) must be provided with order OR no later than 24 hours prior to phone location.

Telephones

**Price does not include 6.5% sales tax or Long Distance Charges*

Type of Access: [] Restricted (Local & Toll-Tree Calls [] Unrestricted (Long Distance)

Analog

_____ House Phone (connectivity ONLY within the Doubletree Hotel) Maximum 5 day \$100.00
_____ Telephone/Data/Fax Line – per line \$195.00
_____ Telephone Lines w/ Voice Mal or Transfer or Roll Over – per line \$235.00
_____ Desk style speakerphone – per phone \$100.00

Digital

_____ Price includes transfer, conference, & roll-up Please call for details \$350.00

All telephones moved, added, changed or reprogrammed on site will incur an additional \$100 fee

Internet & Networking Services

**Price does not include 6.5% sales tax*

_____ Internet Access. Network card required (wired/ wireless) Shared Bandwidth, One IP address \$ 250.00
per day
_____ One Time Fee per each additional IP Address (1 device per address) \$ 85.00
_____ Full T-1 (*Must be ordered 21 days in advance / *Non-refundable) \$6895.00

All moves, additions, changes on site will incur an additional \$100 fee.

Access codes will be given to you by your Convention Service Manager on property.

Special Services

**Price does not include 6.5% sales tax*

_____ Static IP Address Per Address and can be reserved for two weeks \$150.00
_____ After hours Technician Time Charge (orders before 7:00am or after 6:00pm per man hour – \$125.00/hr
minimum of four hours)
_____ Custom networking will be billed out w/ equipment, time and material cost (Minimum of \$150.00/hr
four hours)

Please Note:

- ◆ Prices are subject to change without notice. Please call to verify rates.
- ◆ Orders received with less than five (5) days notice will incur a \$50.00 late installation fee.
- ◆ Orders cancelled with less than forty-eight (48) hours notice will incur a 50% cancellation fee.
- ◆ Not returning the Bridge will result in a \$150.00 fee.
- ◆ User is responsible for any lost or damaged equipment.

Signature _____

Date _____